

**Second Vice President (July 1 - June 30 serves 1-year term)**  
**Summary of Primary Responsibilities**

<b>JULY</b>	
<b>AUGUST</b>	
	<ul style="list-style-type: none"> <li>• Financial Review/Budget Committee meeting</li> <li>• Board of Directors meeting (includes budget approval for upcoming year)</li> </ul>
<b>NOVEMBER</b>	
	<ul style="list-style-type: none"> <li>• Board of Directors meeting</li> </ul>
<b>JANUARY</b>	
	<ul style="list-style-type: none"> <li>• Chair of Best Paper Committee - members submit recommendations to committee Chair using ASEV rating scale provided</li> <li>• Best Paper Committee Chair tallies committee ratings and prepares recommendations for January Board meeting</li> <li>• Attend Unified Wine &amp; Grape Symposium (UW&amp;GS) - Sacramento Convention Center</li> <li>• Board of Directors meeting at UW&amp;GS</li> </ul>
<b>MARCH</b>	
	<ul style="list-style-type: none"> <li>• Board of Directors meeting.</li> </ul>
<b>MAY</b>	
	<ul style="list-style-type: none"> <li>• Board of Directors meeting - includes report of election results (May or June depending on dates)</li> </ul>
<b>JUNE</b>	
	<p><b>At National Conference:</b></p> <ul style="list-style-type: none"> <li>• Board of Directors meeting</li> <li>• Board of Directors Reception and Dinner</li> <li>• ASEV Annual Business Meeting - give brief report</li> </ul>

**Additional term responsibilities:**

- As a member of the ASEV Executive Committee, you will need to participate in special executive meetings and interface with the Executive Director on an as needed basis
- Serve on UW&GS LLC Managing Committee as appointed